

Request For Proposal (RFP)
for
Contract Security Guards
at Alabama Army National Guard Facilities
(11 August 2020)

(Proposals to be received by: 12:00 noon (CDST) on Tuesday, 29 September 2020)

Vendor Name: _____

Submit Proposal to: The Armory Commission of Alabama
1720 Cong. W.L. Dickinson Drive
Montgomery, Alabama 36109-0711
Attention: Mr. Mark A. Weeks (SPDO)

(CONTRACT PERIOD: 01 January 2021 until 31 December 2021)

Base Proposal: In compliance with the Performance-Based Work Statement (PWS) for Contract Security Guards dated 11 August 2020, the undersigned hereby proposes to furnish all the plant, labor, materials, and equipment and perform all work in strict accordance with the PWS and addenda number _____ **through** _____ for the specified contract period for consideration of the following prices:

(NOTE: ALL addenda MUST be acknowledged)

(1) Lump Sum (Initial Costs) Subtotals \$ _____
(Includes all the initial costs for Uniforms, Equipment, Weapons, Training, Certifications, Background Checks, etc. for Post #1 through Post #8) (However does NOT include any of the vehicle costs associated with Post #4 – NOTE the below Post #4 recurring monthly costs figures will include the Supervisor and ALL vehicle costs)

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Post #1 – JFHQ, Montgomery, AL	\$ _____	/month
Post #2 – Ft. McClellan (Galloway Gate).....	\$ _____	/month
Post #3 – Pelham Range (Gate #3)	\$ _____	/month
Post #4 – Ft. McClellan / Pelham/ Roving Sec Guard.....	\$ _____	/month
Post #5 – Ft. McClellan/Pelham Sr Sec Guard.....	\$ _____	/month
Post #6 – JFHQ (12) IDT Weekends (1 per month).....	\$ _____	/month
Post #7 – JFHQ Access Control/Reception Desk.....	\$ _____	/month
Post #8 – JFHQ Senior Security Guard Manager.....	\$ _____	/month
Senior Security Guard Manager Travel Allowance.....	\$ <small>(as per PWS 1.14.3.1.e)</small> \$500.00	/month

(2) Post #1 – Post #8 Subtotals \$ _____ /month
(Includes all the recurring monthly costs for the Security Officer Services and Travel Allowance indicated above)

Post #9 – Anti-Terrorism Program Coordinator (ATPC)...	\$ _____	/month
Anti-Terrorism Program Coordinator Travel Allowance...	\$ <small>(as per PWS 1.14.4.1.s)</small> \$500.00	/month

(3) Anti-Terrorism Subtotals \$ _____ /month
(Includes all the recurring monthly costs for the ATPC and the ATPC Travel Allowance)

(4) Total Monthly Amounts (Items 1 thru 3 above) \$ _____ /month

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TOTAL CONTRACT AMOUNT:
(Item 4 above MULTIPLIED by 12 Mths)\$ _____

MONTHLY UNIT RATE AMOUNTS: These monthly rates (above) will be utilized when making any adjustments to the contract period for these Posts. These adjustments will be utilized to either increase or decrease the contract amounts appropriately when increasing or decreasing the contract period. Payments for partial months will be determined by dividing these amounts by 30 (regardless of the number of days in any particular month), then multiplying by the number of days of service for that month.

ADDITIVE ALTERNATE POSTINGS AND SITE LOCATIONS:
 (Vendor **MUST** provide the requested unit rate pricing for each of the following Additive Alternate Postings and Site Locations to be considered).

Posting #:	Site Location:	Unit Rate Amount:
Post #A-1	Ft. McClellan (Minuteman Gate)	per month
Post #A-2	AASF #1 Hope Hull	per month
Post #A-3	AASF #3 Mobile	per month
Post #A-4	Additional IDT Weekends (60 Days) Mont	per day
Post #A-5	Additional IDT Weekends (48 Days) Anniston	per day
Post #A-9	Assistant Anti-Terrorism Program Manager	per month

NOTE: As noted above, any payments for partial months (of a monthly unit rate) will be determined by dividing these amounts by 30 (regardless of the number of days in any particular month), then multiplying by the number of days of service for that month. Daily rates will be for the actual amount.

LUMP SUM AMOUNTS FOR ADDITIVE ALTERNATE POSTINGS AND SITE LOCATIONS:

(Includes all the initial costs for Uniforms, Equipment, Weapons, Training, Certifications, Background Checks, etc. for the following Additive Alternate Post #A1 through Additive Alternate Post #A5) (However does NOT include any of the vehicle costs associated with Post #A5 – NOTE the above Post #A5 recurring monthly costs figures will include the Rover and ALL vehicle costs)

Posting #:	Site Location:	LUMP SUM Amount:
Post #A-1	Ft. McClellan (Minuteman Gate)	
Post #A-2	AASF #1 Montgomery	
Post #A-3	AASF #3 Mobile	
Post #A-4	Additional IDT Weekends (60 Days)	
Post #A-5	Additional IDT Weekends (48 Days)	
Post #A-9	Assistant Anti-Terrorism Program Manager	

NOTE: The above **LUMP SUM** Additive Alternate Posting amounts will be paid ONLY if a particular Additive Alternate Posting is added to the contract. This amount will be in addition to the first month's costs for this same posting. After the first month's billing, only the recurring unit rate costs will be paid for these additional postings. All partial months' payments (of a monthly unit rate) will be calculated and billed as noted above and the daily rates will be for the actual amount.

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NOTE: The Contractor MUST be certified in the State of Alabama and have some experience in performing security operations on Department of Defense (DOD), Military, and/or National Guard (NG) facilities/installations. The Contractor MUST complete this form, listing the various DOD, Military, and/or NG Facilities/Installations where Security Guard Services were performed. Each location listed MUST include a designated Point of Contact and telephone number who can validate the vendor meets the experience requirements. Contractors failing to provide this information will NOT be considered for this Security Guard Services Contract.

TIME PERIOD (DATES)		DOD, MILITARY, and/or NG FACILITY/INSTALLATION	FACILITY POINT OF CONTACT	
FROM:	TO:		NAME:	PHONE #:

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TIME LIMIT: These proposals are subject to an acceptance period of ninety (90) days.

A. **The State reserves the right to award the work, or a portion of the work, on the basis of available federal funding and in the best interest of the State of Alabama.** The Additive Alternate Postings may be ADDED as funding is available.

B. The State also reserves the right to extend the contract for additional one-year periods, to adjust the contract period during the life of the contract, or to terminate the contract with a thirty (30) day written notice. All contract extensions and renewals must be mutually agreed upon by both parties.

C. The vendor MUST be certified in the State of Alabama and have some experience in performing security operations on Department of Defense (DOD), Military, and/or National Guard (NG) facilities/installations in order to be considered for the contract. Proposals will be for the entire scope of work during the specified contract period as indicated in the referenced PWS and any addenda.

D. The vendor MUST have or obtain a Vendor Self Service (VSS) number from the State of Alabama Purchasing Department in order for payments to be processed to the selected vendor. For additional information, vendor may visit the VSS site at:

<https://procurement.staars.alabama.gov/webapp/PRDVSS1X1/AltSelfService>

Vendors may click on the "Contact Us" tab on the website to correspond with the VSS POCs

E. The Travel Allowances for the ATPC and JFHQ Senior Security Guard Manager are only "estimates". The "actual travel expenditures" will be adjusted (either up or down) based upon actual travel requirements during the contract period. Vendor will not be reimbursed beyond what is in the Travel Allowance lines. Travel Allowance amounts can only be amended by Contract Modifications.

F. **Vendors must include the additional documentation as required by the PWS.**

G. **Vendors are REQUIRED to periodically visit website during the submission period to check for any addenda which may be issued. ANY and ALL addenda will be posted on this website. Vendors are responsible to provide all the required information as may be directed in the initial documents as well as any follow-on addenda.**

FIRM _____

ADDRESS _____

PHONE _____

EMAIL _____

BY _____
(SIGNATURE)

(PRINTED NAME)

TITLE _____